

NOTICE

*Highlands School Board Policy allows **individuals to speak for 3 minutes and groups to speak for 5 minutes** at its agenda and voting meetings. If you are here tonight with a group, **please designate a representative to speak on your behalf. You must also be a district resident/taxpayer to comment.** Thank you.*

**HIGHLANDS SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING
JANUARY 21, 2019**

AGENDA

I. FLAG SALUTE

II. ROLL CALL 9 Members present.

**NOTE: ALL OF THE ITEMS BELOW WERE APPROVED,
UNLESS OTHERWISE NOTED.**

III. APPROVAL OF MINUTES

Recommend approving the minutes of the November 19, 2018 Regular School Board Meeting, the minutes of the December 3, 2018 Reorganization Meeting and the minutes of December 3, 2018 Regular School Board Meeting.

IV. SECRETARY'S REPORT

V. SUPERINTENDENT'S REPORT

VI. STUDENT REPRESENTATIVE'S REPORT

VII. COMMUNITY OUTREACH

VIII. AGENDA ITEMS

1.0 CAFETERIA – Mr. Mundy, Ms. Chybrzynski

1.1 Recommend approving the payment of Cafeteria Fund Bills, as submitted.

December to be ratified	\$ 61,018.57
January to be paid	<u>\$ 49,922.23</u>
	\$ 110,940.80

2.0 STUDENT ACTIVITIES – Ms. Chybrzynski, Mr. Betts

2.1 Recommend approving the Student Activities Fund Financial Report for November 2018 and December 2018, as submitted.

- 2.2 Recommend approving the following Student Activity Sponsor for the 2018-2019 school year, as submitted.
- Seth Dickerson – Middle School Set Construction / Painting
 - She’ri Smith – Middle School Musical Assistant Director / Reception Coordinator
- 2.3 Discuss approving the following field trips:
- Anne Marie Mravintz – Grade 1
January 24, 2019
Pittsburgh’s Children Museum
160 students; 32 adults
 - Beth Brancato – Grade 4
May 24, 2019
PNC Park
Number of students and adults not reported
 - Renee Ludwig – Grades 5 & 6
March 15, 2019
PMEA District 1 Elementary Sing Fest
1 student; 1 adult
 - Renee Ludwig – Grades 7 & 8
March 8 – 9, 2019 (driving there & back both days – no overnight)
PMEA District 1 Junior High District Chorus
Central Catholic High School, Pittsburgh
4 students; 1 adult
 - Ron DeJidas – Grade 6
May 29, 2019
Carnegie Science Center
104 students; 6 adults
 - Scott Cale
June 3, 2019
Carnegie Science Center
105 students; 10 adults
 - Lee Lynn – Grades 6 – 8
February 15 – 16, 2019 (driving there & back both days – no overnight)
Yough Intermediate Middle School, Ruff’s Dale, PA
4 students; 1 adult
 - Marilyn Skwartz – Grade 9
February 15, 2019
Forbes Road Career and Tech Center
40-50 students; 2 adults
 - Renae Yoder – Grades 10 – 12
February 15, 2019
Pittsburgh Glass Center
30 students; 1 adult

- Michelle Dickerson – Grades 11 & 12
April 3, 2019
United States Holocaust Memorial Museum
National Museum of American History
Washington, D.C.
45 students; 3 adults
- Matthew Stiff – Grades 11 & 12
February 22, 2019
North Allegheny High School
4th Annual VEX Robotics Competition
11 students; 1 adult
- Zachary Wells – Grades 9 – 12
February 20, 2019 – February 22, 2019
DECA State Career Development Conference
Hershey, PA
35 students; 2 adults
- John Malobicky – Grade 12
March 7, 2019
Butler Community College
Robotics Preliminary Competition
34 students; 1 adult
- John Malobicky – Grade 12
April 26, 2019
California University
Robotics Finals
34 students; 1 adult
- John Malobicky – Grade 12
April 27, 2019
California University
Robotics Finals
34 students; 1 adult
- Matthew Sespico – Grades 11 & 12
May 7, 2019
Laurel Caverns
30+ students; 2 adults

3.0 STUDENT DISCIPLINE – Mrs. Neese, Mrs. Wisner

- 3.1 Recommend approving Student Discipline Agreement with Student #203728, as presented.
- 3.2 Recommend approving Student Discipline Agreement with Student #206745, as presented.

4.0 INSTRUCTION – Mrs. Neese, Ms. Chybrzynski

- 4.1 Recommend approving the ratification of the Agreement between McTighe and Associates Consulting, LLC and Highlands School District to engage in onsite and virtual professional development services focusing on the Understanding by Design curriculum planning framework, as submitted. The cost is \$7,450 and is paid for through the Federal Programs Funding.

5.0 TRANSPORTATION – Mr. Mundy, Mrs. Peters

- 5.1 Recommend starting the process to get bids for transportation for the 2019-2020 school year.

6.0 BUILDINGS & GROUNDS – Mr. Betts, Mr. Cohen

- 6.1 Recommend approving the Use of Facilities, as submitted.
[SEE USE OF FACILITIES ON HIGHLIGHTS PAGE]
- 6.2 Recommend approving the Tudi contract in the amount of \$37,272.00 for a term of January 1, 2019 – January 1, 2020 for automatic renewal, as submitted. Monthly payments in the amount of \$3,106.00.
- 6.3 Recommend approving the Resolution to schedule a hearing under Section 7-780 of the Public School Code to consider the permanent closing of the Highlands Support Center formerly known as the Fawn Elementary School.

7.0 PERSONNEL – Mr. Masarik, Mr. Cohen

- 7.1 Recommend approving the following FMLA requests:
 - A. Employee # 5236 - RATIFY
Effective: January 2, 2019 – June 7, 2019
Per the terms of the FMLA
(already approved for January 10, 2019 – June 7, 2019 but needs readjusted to January 2, 2019)
 - B. Employee # 5576 - RATIFY
Intermittent FMLA
Effective: November 2018 – November 2019
Per the terms of the FMLA

- C. Employee # 4580 - RATIFY
Intermittent FMLA
Effective: December 13, 2018 – June 7, 2019
Utilizing sick and personal days
Per the terms of the FMLA
 - D. Employee # 6115
EXTENSION of FMLA
Effective: January 23, 2019 – March 19, 2019
Current FMLA: October 25, 2018 – January 14, 2019
Per the terms of the FMLA
 - E. Employee #3092
Intermittent FMLA
Effective: January 11, 2019 – January 11, 2020
Per the terms of the FMLA
- 7.2 Recommend approving the recall of furloughed teacher, Karyl Moretti, and to sub in the following positions for the 2018-2019 school year and to receive rate of pay on recalled step:
- Grade 6 Teacher: September 17, 2018 – November 14, 2019
 - Grade 6 Teacher: November 27, 2018 – December 21, 2018
 - Middle School Autistic Support Teacher: January 2, 2019 – June 7, 2019
- 7.3 Recommend denying Grievance 19-01, as presented.
- 7.4 Recommend approving renewal of Weiss Burkardt Kramer, LLC as solicitor at a rate of \$125.00 per hour with retainer fee remaining the same.
- 7.5 Recommend approving the teacher sub rate increase to \$110.00 per day for the first 90 days.
- 7.6 Recommend approving Mr. Cohen and Mr. Mundy as board representatives on the negotiation committee.
- 7.7 Recommend approving Rachel Fyalkowski to sub in the following teacher position for the 2018-2019 school year. She will be paid through STS.
- January 22, 2019 – March 25, 2019

ADDENDUM:

- 7.8 Recommend approving the Resolution authorizing a statement of charges and unpaid leave for employee #7121, as presented.

8.0 FINANCE/TAX – Mrs. Peters, Mr. Masarik

- 8.1 Recommend approving Tax Refunds, as submitted.

December to be ratified \$ 5,397.67

- 8.2 Recommend approving payment of General Fund Bills, as submitted.

December to be ratified \$ 898,464.39
January to be paid \$ 642,667.56
\$ 1,541,131.95

- 8.3 Recommend approving the Treasurer's Reports for November 2018 and December 2018, as submitted.

- 8.4 Recommend approving the MOU between Highlands School District and Highlands Educational Support Professionals Association PSEA / NEA for the period from July 1, 2017 through June 30, 2022, as submitted.

- 8.5 Recommend approving a Resolution authorizing the participation in and appointment of representatives to the Allegheny Intermediate Unit Joint Purchasing Program, as submitted.

Primary Representative: Mrs. Lori Byron;
Alternate Representative: Mrs. Diane Cebula

- 8.6 Recommend approving the Revised 403(b) plan with the Omni Group, Inc., as submitted.

- 8.7 Recommend approving exonerating the following tax collectors for collection of 2018 / 2019 real estate taxes for Highlands School District. Upon exoneration, the tax collector is no longer responsible for collection of 2018 / 2019 taxes.

- Brackenridge – Melinda Cattley
- Fawn – Margaret Hunkele
- Harrison – Michael McKechnie
- Tarentum – Karen Marietti

- 8.8 Recommend appointing a new Treasurer.

Bobbie Neese was appointed.

- 8.9 Recommend approving the following donations:

- Brackenridge American Legion; \$500 to the Robotics Program
- Thrivent Company; \$250 for school supplies
- Mary Hepburn; \$20 for school supplies
- Kathleen Rankin; \$34.90 for school supplies

- 8.10 Recommend approving advertisement that the preliminary budget is available for public review.
- 8.11 Recommend approving a \$500.00 stipend to Debbie Kleider, New Kensington/Arnold School District Payroll Secretary for her assistance in the Highlands School District payroll system.

ADDENDUM

- 8.12 Recommend approving the following donation:
 - Mark Drum; \$500 Middle School Student Council

9.0 SECURITY & SAFETY – Mr. Cohen, Mrs. Wisner

- 9.1 Report.

10.0 FORBES ROAD CTC – Mr. Mundy, Mrs. Neese

- 10.1 Report.

11.0 PSBA/NSBA – Ms. Chybrzynski

- 11.1 Report.

12.0 AIU 3 REPORT – Mrs. Beale

- 12.1 Report.

13.0 POLICY – Mrs. Wisner, Mrs. Neese

- 13.1 Report.

14.0 ATHLETICS – Mr. Masarik, Mr. Cohen

- 14.1 Recommend approving the Athletic Fund Bills for December 2018, as submitted.

- 14.2 Recommend approving the hiring of the following athletic personnel for the 2018-2019 school year in accordance with Board Policy #304 (Pre-Employment Drug Test), #314, Act 34, Act 151, and FBI Record Check. (Salary as per Board/HEA Collective Bargaining Agreement) and #916:

Campbell, Jeff A.	Head Varsity Baseball Coach
Abati, Ray	Assistant Varsity Coach
Flowers, Ed	Volunteer Varsity Baseball Coach
Campbell, Jeff C.	Volunteer Varsity Baseball Coach
Celko, Bill	Head JV Baseball Coach
Lynch, Andrew	Volunteer JV Baseball Coach
Parker, Roger	Volunteer JV Baseball Coach
Pollick, Luke	Volunteer JV Baseball Coach
Zucco, Lenny	Volunteer JV Baseball Coach
Burchell, Chris	Volunteer JV Baseball Coach
Bowser, Dave	Assistant Middle School Track Coach
Kirin, Tyler	Boys Tennis Coach
Koprivnikar, Jenn	Girls Varsity Softball Coach
Blackburn, Janice	Girls JV Softball Coach
Udanis, Courtney	Middle School Girls Softball Coach
Girardi, Domenic	Head Varsity Football Coach
Bowser, Marlea	Girls Tennis Coach
Walker, Brad	Head Varsity Soccer Coach (Boys)
Kovalchik, Jared	JV Soccer Coach (Boys)
Plummer, Jenna	Head Varsity Soccer Coach (Girls)
Shoen, Doug	Head Middle School Soccer Coach

ADDENDUM:

- 14.3 Recommend approving the hiring of the following athletic personnel for the 2018-2019 school year in accordance with Board Policy #304 (Pre-Employment Drug Test), #314, Act 34, Act 151, and FBI Record Check. (Salary as per Board/HEA Collective Bargaining Agreement) and #916:

Abbott, Tom	Head Track Coach
Walsh, Chad	Assistant Track Coach
Stoczynski, Tyler	Assistant Track Coach

15.0 MISCELLANEOUS

IX. REMARKS BY VISITORS

Note: Miscellaneous Remarks. Persons offering remarks, when recognized, are to stand and state their name and place of residence.

X. ADJOURNMENT

MEETING WAS ADJOURNED AT 8:00 PM.

HIGHLANDS SCHOOL DISTRICT BOARD OF DIRECTORS INCLUDE:

President Debbie Beale, Vice President Michelle Peters, Michael Masarik, Robert Betts, Bobbie Neese, Heath Cohen, Jeff Mundy, Judy Wisner, Misty Chybrzynski.

Substitute Superintendent / Assistant Superintendent Dr. Monique Mawhinney.

Executive Director of Business Affairs and Support Services Lori Byron.

Board Secretary Michele Bloch.

District Solicitor – Law Offices of Weiss, Burkardt, Kramer, LLC.